

# ***Knockloughrim Primary School***

337 Hillhead Road,  
Knockloughrim,  
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Northern Ireland,  
BT 45 8QT

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Principal: Mr S Finlay BA(Hons) PGCE PQH

09 September 2022



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## Weekly Note

### **Medicine in School**

If your child needs to take medicine during the school day a AM2 Form needs to be completed and brought with the medicine to school. Two copies per family of the form will be sent home on Monday, if you require any more forms they can be downloaded from the school website. <https://www.knockloughrim.org/parent-area/administration-of-prescribed-medication/>

### **Music Lessons**

The EA Music Service will be in school on a Wednesday and a Friday. Woodwind lessons will be on a Wednesday and Strings lessons will be on a Friday. Please ensure your child brings their instrument on the correct day.

### **Staff Development Day**

A reminder that school is closed on Monday 26th September for a Staff Development Day.

### **Uniform**

Please ensure names are on uniform items. Pupils should bring a coat to school each day. A reminder that Tuesday and Thursday are PE days and pupils should wear PE uniform on these days.

### **PTA Annual General Meeting**

The PTA Annual General Meeting is on Wednesday 21st September 2022 at 7pm. It would be great to see a big turnout and new faces are very welcome.

### **School Gate**

The main gate is now locked during the school day from 9am onwards. Any parents entering school grounds should do so via the side gate beside the car park gate. Pupils are still to be dropped off and collected from the main gate. We appreciate your support with these measures.

### **Late arrivals**

If your child arrives to school late they may be required to enter school grounds via the side gate. Any P1 to P4 late arrivals should enter the school building via the main entrance at the office. P5 to P7 pupils should head straight to the mobile.

### **Attendance**

If a pupil is off sick a phonecall to the school office should be made on the first day of a pupil's absence. On a pupil's return a written note explaining the absence must be given to the child's teacher. Attendance is monitored by myself at the end of each month and a note for any unaccounted for absences will be sent out.

### **School Dinners**

If your child is ordering a meal please send a labelled envelope on Monday morning, with the exact money inside and stating the days you would like to order a school dinner. In order to help kitchen staff organise meals please send separate envelopes for siblings. Meals are priced at £2.60 per day.

Toast and bread rolls are available at breaktime from. Please place orders on a Monday morning, toast is 30p per slice and bread rolls are 70p each.

### **Community Events**

1st Castledawson BB is restarting on Monday 12th September. Details are attached.

Yours faithfully,

S Finlay